

# **RESORT VILLAGE OF LUMSDEN BEACH (RVLB)**

## **POLICY NO. 1 / 2022**

### **TO ESTABLISH AN EMERGENCY MEASURES PLAN**

#### **1. INTRODUCTION** (See Saskatchewan Provincial Emergency Planning Act, 1989)

This plan is to provide direction for a response to an emergency affecting RVLB. It is important that the Council, Administrator, Clerk and those persons who will be responding to an emergency know contents of this plan. The elected officials will direct and control emergency operations at all times through the implementation of this plan. Authority is given through RVLB Bylaw #21-2017

#### **2. AIM**

RVLB Emergency Plan will be implemented to prevent or limit:

- Loss of Life
- Harm or damage to the safety, health or welfare of people; or
- Damage to property or the environment.
- Continue and/or restore essential services

This Emergency Plan does not apply to those day-to-day situations, which are dealt with by Fire, Police or Emergency Medical Services.

#### **3. HAZARD ANALYSIS**

RVLB has the potential to experience the following emergencies: fire, flooding, landslide, severe weather, dangerous goods accident, utility outage and/or health incident.

#### **4. EMERGENCY NOTIFICATION SYSTEM**

Upon observing or being in receipt of a warning of a real or potential emergency, that person will immediately contact a member of RVLB Council or Staff in person or by phone. Once contacted, Council will call an emergency meeting including all members of Council, RVLB staff and any appropriate volunteers involved with this Emergency Plan. The Mayor, or designate, will indicate a location for all involved to meet, which will become the Emergency Operations Centre. Where the threat of an impending emergency is imminent, the Mayor or Council member may, prior to the meeting being established, initiate notification to appropriate agencies such as police or fire.

#### **5. IMPLEMENTATION OF THE EMERGENCY PLAN**

Implementation of the plan may be done by Council along with emergency services personnel. Emergency response personnel may take such action(s) as may be required to protect lives and property of RVLB.

***In any emergency, call Saskatchewan Public Safety & Sask911 at (306) 787-9563, who will in turn, notify provincial departments and agencies.***

#### **6. EMERGENCY OPERATIONS CENTRE**

The Emergency Operations Centre will be located at the RVLB Community Hall or if this site is not available at the RVLB Maintenance Facility. The Emergency Operations Centre will direct and control the response to the emergency. The Emergency Operations Centre will be responsible for providing essential services and resources to the community. The Emergency Operations Centre personnel may include as needed; Council, RVLB Staff, local volunteers with assigned tasks, RCMP, Regina Beach Fire Department and/or First Responders representative.

#### **7. EMERGENCY OPERATIONS CENTRE RESPONSIBILITIES**

- \* Calling out emergency services in response to the emergency.
- \* Confirming a member of Council to be in charge.

- \* Determine if the location of the Emergency Operations Centre is appropriate.
- \* Determine if a Declaration of Local Emergency is required and if so contact Sask Public Safety.
- \* Determine if an evacuation of residents is required.
- \* Determine if the air raid siren at the Community Hall should be turned on.
- \* Determine if any utilities or services (power/water/telephone/Store) need to be discontinued.
- \* Determine if transportation is required for evacuation of persons or moving of supplies.
- \* Provide information and updates to residents through use of email and/or notice board.
- \* After the emergency conduct a review of emergency response and amend plan as required.

#### **8. DECLARATION OF LOCAL EMERGENCY**

Council, in consultation with others if needed, may declare a Local Emergency. Upon declaration Council shall notify community residents, Sask911 and if needed neighboring municipalities. Emergency powers may only be used after a local emergency has been declared and as such Council may do all acts and take all proceedings that are reasonably necessary to meet the emergency. Council may terminate the local emergency at any time and will then notify residents, Sask911 and neighboring communities if needed.