

(Draft)
RESORT VILLAGE OF LUMSDEN BEACH
COUNCIL MEETING MINUTES

April 25, 2016 at 7:00 p.m.
Meeting took place at Mayor Wilson Guest Cottage

1. PRESENT:

- Mayor Wilson, Councillor Sebastian, Councillor Phillips & Administrator Myron Becker

2. AGENDA:

Motion: Councillor Sebastian/Councillor Phillips to accept the agenda as amended.

Carried

3. MINUTES:

Motion: Councillor Phillips/Councillor Sebastian to adopt the minutes from the October 07, 2015 meeting as circulated.

Carried

4. BUSINESS ARISING FROM THE MINUTES:

a. O.C.P. Update/Plan:

- Returned by the Government and there will be pdf of it on our web site as soon as it can be arranged.
- We require a public meeting to introduce the plan.
- June 25 seems like an appropriate time for the public meeting.
- Need first reading of the by-law to adopt this report before the public meeting. This will take place at the next council meeting.

b. Sub Division Update:

- Nothing further has developed to date.
- There will be a requirement to assess the aquifer in the area.

c. LBC Meeting/Agreement (roads/garbage):

- The January meeting with the Lumsden Beach Camp Committee was a good meeting.
- Councillor Phillips reported the concept of turning their area into a Nature Conservatory was introduced to them. They seemed interested but too early to tell for sure.
- Mayor Wilson reported on the negotiations as to road maintenance and garbage pickup:
 - o Roads will be maintained on a fee for service basis-\$50/hr (fuel-\$10/hr & machine operator-\$40/hr).
 - o Garbage pick will be once per week or less as requested. We will rent an extra Loraas bin for them. It is to be run by us but they will pay for it.

d. 2016 Election Dates/Procedures:

- This will be discussed at the May council meeting.

e. Tennis Court Plan:

- Discussion to place on the procedure to be followed. Nothing has been done to date.
- Councillor Sebastian will look after this item.

f. Street Lights Options:

- Mayor Wilson outlined several options on RVLB street lighting which will be made available to beach residents at the Annual Meeting.

- g. Landslide/Hexham Update:
 - It appears that the Provincial Government disaster assistance program is going to make - \$20,000 available to RVLB.
 - This will be distributed to cottage owners affected on the basis of their financial input to the study and work done so far.
 - There has been no movement since the fall of 2015.
 - Mayor Wilson will write a letter to the Hexham's on behalf of Council to outline the position of RVLB. This is just being done to mitigate any liability on the part of RVLB.
- h. Regina Beach Lagoon Update:
 - Nothing further has taken place to date.

5. EMAIL VOTES:

- a. Waiver of Griggs/Mitchell Special Assessment:
 - **Motion:** Councillor Phillips/Councillor Sebastian that the Special Assessment on the Mitchell/Grigg property be waived for 2016 due to the effects of the landslide.
Carried
- b. Public Disclosure/Employee Code of Conduct:
 - **Motion:** Councillor Phillips/Councillor Sebastian that the Resort Village of Lumsden Beach adopt as a policy the three 'Public Disclosure Statements' as presented and agree to have all Council members submit their personal disclosure on Form 1 as soon as possible.
Carried
 - **Motion:** Councillor Sebastian/Councillor Phillips that the Resort Village of Lumsden Beach adopt as a policy the 'Employee Code of Conduct' as presented.
Carried
- c. Hiring of Summer Staff:
 - **Motion:** Councillor Phillips/Councillor Sebastian that Fred Buchanan be hired as summer staff for 2016 at \$16.00 per hour.
Carried
- d. By-law 2016-2 regarding Council Procedures:
 - **Motion:** Mayor Wilson/Councillor Sebastian that the Resort Village of Lumsden Beach Council pass first reading of Bylaw 2016-2 as presented regarding Council Procedures.
Carried
 - **Motion:** Councillor Sebastian/Councillor Phillips that the Resort Village of Lumsden Beach Council pass second reading of Bylaw 2016-2 regarding Council Procedures.
Carried
 - **Motion:** Councillor Phillips/Mayor Wilson that the Resort Village of Lumsden Beach Council unanimously agrees to move directly to third reading of Bylaw 2016-2.
Carried
 - **Motion:** Mayor Wilson/Councillor Sebastian that the Resort Village of Lumsden Beach Council pass third and final reading of Bylaw 2016-2 regarding Council Procedures.
Carried

- e. Repeal of By-law 2013-2 regarding Council Procedures:
- **Motion:** Councillor Sebastian/Councillor Phillips that Bylaw 2013-2 being a Bylaw on Council Procedures be repealed.

Carried

- f. Approval of the 2015 Audit draft:
- **Motion:** Councillor Sebastian/Councillor Phillips that the Resort Village of Lumsden Beach receive and approve the 2015 draft Audit dated March 28, 2016 as prepared by C.S. Skrupski CPA Professional Corporation.

Carried

- g. Purchase of New Fridges – Hall/Store:
- **Motion:** Councillor Sebastian/Councillor Phillips that we purchase new fridges for the Hall and Store. (Cost to be in the range of \$1,320.00.)

Carried

6. NEW BUSINESS:

- a. 2015 Audit:
- **Motion:** Mayor Wilson/Councillor Sebastian that we accept the 2015 Audit as received.
- Carried**
- b. 2016 Finances:
- A review and discussion of the financial statement to date was made.
- c. 2016 Schedule of Fees:
- Council reviewed the RVLB Schedule of Fees and decided that there would be no change for 2016.
- d. Taxation Update (Fees/Outstanding Amounts):
- There are two properties that have outstanding fees/taxes:
 - o Radigk - \$650.00.
 - o Buchanan - \$250.00.
- e. Bylaw Revision – Council Procedures:
- This item was taken care of under Section 5.
- f. Susan Johnson Letter:
- Council reviewed the letter from Susan Johnson regarding the procedure for use and maintenance of the gardens on the edge of the remaining golf course.
 - Mayor Wilson will write her a letter on Councils position on the matter.
- g. Email Address:
- Discussion took place on the merits of establishing a RVLB email address.
 - **Motion:** Councillor Sebastian/Councillor Phillips that we establish an email address with SaskTel in the name of RVLB.
- Carried**
- Mayor Wilson will look after setting it up.
- h. Water Delivery – Hygienic/Potable:
- Discussion took place on the options to get to Potable Water.
 - Public notice will be put up that RVLB water is only for Hygienic usage and not as drinking water.
 - Council will outline the options open to the beach residents to obtain potable water.
 - Mayor Wilson will circulate letters from KGS and the Water Security Agency prior to the Annual General meeting re the current inability to achieve potable water.
- i. Summer Event Schedule:
- The Summer event Schedule was circulated prior to the meeting for review:
Motion: Councillor Phillips/Councillor Sebastian that the Summer Events Schedule be accepted as circulated.

Carried

j. 911 Services:

- Information on the new agreement was brought forward for review.

k. 2016 Budget:

- A review was made of the 2015 budget and expenses, and discussion took place on the proposed 2016 budget and expenses.
- **Motion:** Councillor Phillips/Councillor Sebastian that the 2016 budget be approved as presented and modified.

Carried

7. NEXT MEETING:

- Next meeting at the call of the Chair.

8. ADJOURN:

- Meeting adjourned at 9:40 p.m.

These minutes were prepared by Myron Becker, Administrator - May 2, 2016.

RESORT VILLAGE OF LUMSDEN BEACH

COUNCIL MEETING MINUTES

June 3, 2016 at 7:30 p.m.

Meeting took place at RVLB Hall

1. PRESENT:

- Mayor Wilson, Councillor Sebastian, Councillor Phillips & Administrator Myron Becker

2. AGENDA:

Motion: Councillor Sebastian/Councillor Phillips to accept the agenda as amended.

Carried

3. MINUTES:

Motion: Councillor Phillips/Councillor Sebastian to adopt the minutes from the April 25, 2015 meeting as circulated.

Carried

4. BUSINESS ARISING FROM THE MINUTES:

- a. O.C.P. Update/Public Hearing Plan (June 25):
 - Discussion to place on the procedure for the hearing.
 - June 25 at 9:00 a.m. in RVLB hall was set as the time for the public meeting.
- b. 2016 Election Dates/ Procedures/ Nominations:
 - Nomination day is scheduled for June 25, 11:00 a.m. to 2:00 p.m. in the RVLB Hall.
 - Notice for nominations has to be up 10 business days prior to June 25. This means that the notices have to be up by June 13.
 - The tentative date for the advanced poll, if required will July 24, 2016 from 11:00 a.m. to 2:00 p.m.
 - Discussion took place on the Election Workshop attended by the Administrator.
- c. Tennis Court Plan:
 - Councillor Sebastian reported on the progress to date and procedure for work to be done:
 - o The tennis court will be pressure washed.
 - o A work date has been set for June 10th.
- d. Street Lights Options:
 - Options for presentation at the AGM was outlined.
 - These options will be put out for information prior to the meeting.
- e. Landslide Repair Committee Update:
 - PDAP paid \$19,042.24 to the Municipality-although the Municipality is not directly involved, payment has to go through the Municipality.
 - Payment was made to the Committee.
 - Mayor Wilson outlined the distribution on funds to members of the Committee.
- f. Email Address:
 - The RVLB email address with SaskTel is now in operation.
 - Everyone has been notified and in future all RVLB correspondence will done through this address.

5. EMAIL VOTES:

1. **Motion:** Councillor Phillips/Mayor Wilson – to pass first reading of the Bylaw 2016/19 to establish an Official Community Plan for the Resort Village of Lumsden Beach.

Carried
(May 13, 2016)

2. **Motion:** Mayor Wilson/ Councillor Sebastian – to pass first reading of Bylaw 2016/12 to adopt a new Zoning Bylaw for the Resort Village of Lumsden Beach replacing current Zoning Bylaw 2013/12.

Carried
(May 13, 2016)

6. NEW BUSINESS:

- a. 2016 Finances:
- The financial statement as of June 3, 2016 was reviewed and discussed
- b. Taxation Update:
- There is only one property outstanding:
 - o Radigk - \$650.00.
- c. Water Treatment Update:
- Councillor Sebastian gave an update on what has been done to date.
 - On the suggestion of the Water Security Agency representative a tour was made of the Dallas Valley Ranch facility. They have water and usage similar to RVLB and they are getting potable water with a cartridge filter.
 - It is a simple system using readily available parts from a local store, cost about \$500.00.
 - The equipment will be installed next week to try and get some positive results by the AGM.
- d. Building Permit Variances (Taylor/Hexam):
- Motion required to allow septic tanks to be installed with-in the min 5.0 foot clearance required by the Zoning Bylaw:

Motion: Councillor Sebastian/Councillor Phillips that a variance be granted to the Ken Taylor cottage to allow their septic tank to be placed with in the 5.0 foot min clearance allowed by the Zoning Bylaw,

Carried

Motion: Councillor Phillips/Councillor Sebastian that variance be granted to the Hexam cottage to relocate their septic tank with in the 5.0 foot min clearance allowed by the Zoning Bylaw.

Carried

- e. Property Insurance:
- Discussion took place on the adequacy of the current values of RVLB buildings and contents.
 - Mayor Wilson will do some research and contact council on the scope and adequacy of RVLB insurance on buildings and contents.
 - Mayor Wilson will look after setting it up.
- f. Annual Meeting Plan (July 2):
- Discussion took place on the topics to be discussed at the Annual Meeting. Some suggestions were:
 - o Water treatment
 - o Street lighting options
 - o Special assessment
 - o O.C.P.
 - o Building permits
 - o Work accomplished

g. Sports Day Plans:

- Discussion took place on the format with the death of Dave Ash-“Mr. Sports Day”. It will likely take several people to fill his shoes. Some names were presented and will be contacted over the next several days to see on their availability.
- Suggestion was made that the sport day be named the “Dave Ash Annual Sports Day” in memory of Dave. Mayor Wilson will check with family to see if this is acceptable.

h. Store Roof:

Motion: Councillor Sebastian/Councillor that the contract to replace the Store roof be awarded to the Arm River Huddersite Colony.

Carried

i. Asset Management Plan:

- Discussion took place on the 5 year asset management plan including any changes in assets and equipment replacement.
- It was agreed that Mayor Wilson will draw up a tentative plan by the AGM.

7. NEXT MEETING:

- Next meeting:
 - o Wed, June 29, 2016 at 7:00 p.m. in the RVLB hall.

8. ADJOURN:

- Meeting adjourned at 8:55 p.m.

These minutes were prepared by Myron Becker, Administrator – June 14, 2016.

RESORT VILLAGE OF LUMSDEN BEACH

COUNCIL MEETING MINUTES

June 29, 2016 at 7:00 p.m.

Meeting took place at RVLB Hall

1. PRESENT:

- Mayor Wilson, Councillor Sebastian, Councillor Phillips & Administrator Myron Becker

2. AGENDA:

Motion: Councillor Sebastian/Councillor Phillips to accept the agenda as amended.

Carried

3. MINUTES:

Motion: Councillor Phillips/Councillor Sebastian to adopt the minutes from the June 3, 2016 meeting as circulated.

Carried

4. BUSINESS ARISING FROM THE MINUTES:

a. O.C.P. – 2nd/3rd Reading - Feedback:

- O.C.P.:

Motion: Councillor Phillips/Councillor Sebastian - to pass second reading of Bylaw 2016/19 to establish an Official Community Plan for the Resort Village of Lumsden Beach.

Carried

Motion: Councillor Sebastian/Councillor Phillips – to pass third reading of Bylaw 2016/19 to establish and Official Community Plan for the Resort Village of Lumsden Beach.

Carried

- Zoning Bylaw:

Motion: Councillor Sebastian/Councillor Phillips – to pass second reading of Bylaw 2016/12 to adopt a new Zoning Bylaw for the Resort Village of Lumsden Beach replacing current Zoning Bylaw 2013/12.

Carried

Motion: Councillor/Phillips/Councillor Sebastian – to pass third reading of Bylaw 2016/12 to adopt a new Zoning Bylaw for the Resort Village of Lumsden Beach replacing current Zoning Bylaw.2013/12.

Carried

- The Council all agreed that the O.C.P. meeting on June 26, 2016 went well. The plan was well received.by all attendees.

b. Water Treatment Update:

- The new filter (75 to 25 micron) on the inlet to the first tank brought the turbidity down a little bit but not enough to meet specifications.
- Added 300 feet of pipe to the fill line to give more contact time. This brought the turbidity down to less than 2.0 but still not good enough.
- Added in a new filter (50 to 5.0 micron) and this brought the turbidity to around 1.0 but not consistently.

(b. Continued)

- The tanks were cleaned by draining them and cleaning with chemical cleaners.
- A manual set up to run the water through the filter twice was tried. This brought the turbidity down in the range of 0.2, but a pressure pump will be needed to run the water through twice.
- A proposal was brought forward to permanently modify the piping system to install a pump and the 50 to 5.0 micron filter between the two tanks.

Motion: Councillor Sebastian/Councillor Phillips that we spend up to an additional \$1,200.00 to upgrade the system to the new orientation as per the proposal.

Carried

- We will indicate to the Rate Payers Meeting that we are still working on the water system to attain potable water.
- c. Property Insurance:
- Mayor Wilson is still working with our insurance agency to make sure that we have adequate insurance on our property.
 - Council was provided with a summary of the estimated replacement costs of the various RVLB buildings and contents. Some of the costs (buildings and contents) seemed rather high and were adjusted to what council felt were more realistic values.
 - Mayor Wilson will present these to the Insurance Agency to obtain a quote.
- d. Asset Management Plan:
- This item was tabled until a future meeting.
- e. Election Follow Up:
- Administrator Becker reported that he has been trying to report the results of the RVLB election to Government of Saskatchewan Municipal Administration – Elections but they are having problems with their web site reporting system. As soon as it is sorted out the results will be forwarded to them.

5. EMAIL VOTES:

a. Canada 150 Grant - Motion:

Motion: Mayor Wilson/Councillor Sebastian that Lumsden Beach Council commit a maximum of \$2500.00 from the 2017 Capital Budget towards funding recreational equipment for use by the public. Such funding is to be in conjunction with a successful grant application to Canada 150.

Carried

(June 20, 2016)

6. NEW BUSINESS:

a. Financial Statement:

- The financial statement as of June 29, 2016 was reviewed and discussed

b. Taxation Update:

- There are seventeen 2016 property taxes still to come.
- Radigk still owe all of their 2016 taxes.

c. Emergency Plan Update:

- Councillor Phillips reported that a plan is being looked at but nothing is ready for review.

d. Annual Meeting Agenda:

- The annual meeting agenda was reviewed and modified as felt necessary.

e. Staffing:

- Discussion took place on the requirements of safety equipment for the staff. Councillor Phillips indicated that he will into this with proper authorities.
- Mayor Wilson reported that the summer student, Nick, started work on June 28, 2016.

f. Annual Sports Day:

- The sports day will be officially designated as the “Dave Ash Annual Sports Day” in recognition of Dave’s 25+ years of service to the RVLB sports day.
- Mayor Wilson reported that all the leaders for the various events are in place.

7. NEXT MEETING:

- Next meeting at the call of the chair.

8. ADJOURN:

- Meeting adjourned at 8:50 p.m.

These minutes were prepared by Myron Becker, Administrator – July 11, 2016.

RESORT VILLAGE OF LUMSDEN BEACH

COUNCIL MEETING MINUTES

July 26, 2016 at 7:00 p.m.
Meeting took place at RVLB Hall

1. PRESENT:

- Mayor Wilson, Councillor Sebastian, Councillor Phillips & Administrator Myron Becker

2. AGENDA:

Motion: Councillor Phillips/Councillor Sebastian to accept the agenda as amended.

Carried

3. MINUTES:

Motion: Councillor Sebastian/Councillor Phillips to adopt the minutes from the June 29, 2016 meeting as circulated.

Carried

4. BUSINESS ARISING FROM THE MINUTES:

a. O.C.P.:

- The O.C.P. has been sent in to the Government.
- The invoice for the remaining charges from the consultant was presented and it was indicated that this should be the last one.

b. Water Treatment Update:

- We have had positive results with the latest modifications to the supply water piping.
- The Water Security Agency will be out this week to verify our results.

c. Property Insurance:

- The cost of our insurance will rise by about \$1,000.00 as a result of the new values placed on the property and contents.
- The Insurance Company is recommending that our public liability be raised to \$2 x 10⁶ from the present \$1x10⁶.

d. Annual Meeting Follow Up:

- A review was made of the comments from the annual meeting and noted that several of them had already been acted upon.

e. Review of Safety Practices with Staff:

- It was decided that a review of safety practices would be held with the staff as soon as possible.
- Some of the necessary safety equipment is already on site with more to be purchased.

5. NEW BUSINESS:

a. Financial Statement:

- The financial statement as of July 26, 2016 was reviewed and discussed

b. Taxation Update:

- All taxes have paid except as noted below.
- Radigk still owe all of their 2016 taxes.

c. Zoning Bylaw Summary (Circulated):

- A review was made of the summary of the Zoning Bylaw as circulated.
- It will be put on our web page.

- As it was a lengthy document council will review it and make any comments via email or the next meeting.
- d. IMUC-Regina Beach Lagoon (Circulated):
- A review was made of the background information.
 - The new lagoon has to be built and a sub-committee was formed to draft a formal agreement on the usage by the five communities involved.
 - Councillor Sebastian will be our representative on the sub-committee.
 - The lagoon system may be a “user pays” as it is at present.
 - Council made a review of our concerns regarding the agreement:
 - o If we are a contributor to the capital cost of the lagoon construction, we must be guaranteed usage of the lagoon.
 - o What will be the basis for the annual fees associated with the operating costs?
 - o How will the new developments that are waiting to be built be factored into the costs?
 - o What are the loan arrangements being proposed at the present time - group, individual or what?
- e. Work Projects:
- i) Clark Avenue – Septic haulers:
 - Clark Avenue will be extended to the North and the slope reduced to aid the septic haulers access to the cottages adjacent to the road. The extension will be gravelled.
 - Mayor Wilson will get a quote for the work, which will be done under the budgeted Capital Works Expenditures.
 - ii) Temple Park and Beach Trees:
 - Pruning is required to take out the dead wood.
 - In the not too distant future, we will plant some new trees.
 - Discussion took place on the replacement of the beach trees. Green ash seems to be best suited for this location.
 - Councillor Phillips will look into what is available for these locations.
 - iii) Frog Pond Trail Crossing:
 - The plan is to line bottom of the crossing with rocks so equipment can get to the other side.
 - iv) Beach Parking Run Off:
 - The best way to control the erosion is with culverts. This will be left until September.
 - v) Ditch Rock – volunteer/purchase/staff:
 - We are waiting on a quote for rocks as we need more of them.
 - We will plan for a work bee on August 6th using staff and volunteers.
 - vi) Basketball Court:
 - Lines will be painted, the back boards primed and painted and new nets will be installed on the hoops.
 - Fence around the court – a review was of the comments from boat house owners on the proposed four foot fence on the lake side and beach side of the court to prevent balls from leaving the court area. The major concern was access to the boat houses as a result of a fence being installed. Council decided that this could be mitigated by openings in the fence to allow access to the boat houses.
 - Mayor Wilson and Councillor Sebastian will look over the fence that is available and see what will work for no cost this year. If there is a cost, it will be deferred to next year’s budget.
- f. Variance:
- Motion required to allow a variance on the location of a deck to be with in the clearances allowed by the Zoning Bylaw:

Motion: Councillor Sebastian/Councillor Phillips that a variance be granted to Van Mulligen/Young to allow the deck to be constructed within the clearance required by the Zoning Bylaw.

Carried

6. NEXT MEETING:

- Next meeting at the call of the chair.

7. ADJOURN:

- Meeting adjourned at 9:00 p.m.

These minutes were prepared by Myron Becker, Administrator – July 11, 2016.

RESORT VILLAGE OF LUMSDEN BEACH

COUNCIL MEETING MINUTES

September 6, 2016 at 7:00 p.m.

Meeting took place at the Cottage of Mayor Wilson

Preamble to the Meeting:

As this is the year for Municipal elections, the call for nominations for Mayor and two Councillors went out June 9, 2016. Nominations closed 2:00 P.M. on June 25, 2016. The incumbents were nominated and no further nominations came forward. They were declared elected by acclamation. Therefore the Council for Resort Village of Lumsden Beach remains unchanged:

Mayor: Ross Wilson

Councillors: Bert Sebastian and Dave Phillips.

This will be the Council until the call for nominations in the summer of 2020 reaffirms or changes the Council with an election, or a by-election becomes necessary due to a resignation. Myron Becker will remain as the Village Administrator.

1. PRESENT:

- Mayor Wilson, Councillor Sebastian, Councillor Phillips, Administrator Myron Becker and guest Chad Sebastian.

2. AGENDA:

Motion: Councillor Sebastian/Councillor Phillips to accept the agenda as amended.

Carried

3. MINUTES:

Motion: Councillor Phillips/Councillor Sebastian to adopt the minutes from the July 26, 2016 meeting as circulated.

Carried

4. BUSINESS ARISING FROM THE MINUTES:

a. O.C.P. Feedback:

- The O.C.P. remains under review by the Government.
- There are still questions coming from Community Planning.

b. Water Treatment Update:

- We have been issued a Potable Water License
- The filters are being changed on pressure build up and the results of the turbidity testing.
- We had an open house on Saturday, September 3 with several cottage owners taking in the tour, and coffee and donuts.
- A discussion took place on the various water stand pipes that exist around the beach. It was decided that the stand pipe at the old well pump house does not seem to be serving a useful purpose and could be eliminated. An inquiry will be made of the people that used to use it to see if it is still necessary.

- c. Regina Beach Lagoon Project Update:
 - Mayor Wilson and Councillor Sebastian attended the last meeting and provided Council with an update on their progress to date.
 - The Sub-committee is working on an agreement for the formula on the funding of the capital cost. It is hoped that an agreement could be reached and signed before the municipal elections in October. Otherwise the whole process might have to start over again if and when the new councils come to the meetings after the election. An education process would have to occur to bring any new people up to speed on the agreement.
 - A grant application has been made by Regina Beach and supported by Lumsden Beach for a 1/3, 1/3, 1/3 cost sharing by the Federal Government, Provincial government and the Municipal Governments involved. The Provincial Government has agreed and we are waiting on a reply from the Federal Government.
 - We will wait until the next annual meeting to update the cottage owners unless something significant happens before then.
- d. Ditch Rock Update:
 - Rip rap rock has been purchased from Olympic Paving for just under \$3,000.
 - This is for use in the ditches and rock walls
- e. Basketball Court Fence Update:
 - Work is proceeding on the construction of a small fence with gates on the lake side of the basketball court.
 - 4x4 posts were donated by the Van Mulligens from their deck project
 - The fence was donated by Don Reeves
 - The only cost will be the rental of the posthole auger and maybe some paint.

5. NEW BUSINESS:

- a. Financial Statement:
 - The financial statement as of September 6, 2016 was reviewed and discussed
- b. Recreation Finances:
 - A review was made of the expenses and revenues of the social events for the last several years.
 - This year showed a positive bottom line.
- c. Taxation Update:
 - There is only one outstanding tax bill for this year-Radigk.
- d. August Garbage Pickup (re C. Sebastian letter):
 - Discussion took place on the letter from C. Sebastian to extend the twice a week garbage pickup to the end of August.
 - It was decided to extend the twice a week garbage pickup until the Labour Day week-end.
- e. Brian Johnson Shed
 - We have had a request from Brian Johnson to build a temporary shed at his expense near the gravel storage area to keep sand for sanding the roads in the winter. If left outside it becomes saturated with moisture and freezes into a solid pile of ice. The shed can be removed if necessary

Motion: Councillor Phillips/Mayor Wilson that Brain Johnson be allowed to construct, at his own expense, a moveable storage shed near the gravel storage area to house sand for use on the roads in the winter months.

Carried

- f. Video Cameras:
 - Chad Sebastian gave a report on the use and availability of video security equipment.
 - There are several types available depending on the options selected.
 - A surveillance system for our needs could run in the range of \$3,000 to \$6,000, depending on the options selected.
 - Council will take the information under advisement and make a decision at a later date.

- g. Clarke Avenue Repair-Ash Complaint:
 - Mayor Wilson received considerable abuse from a member of the Ash family about the work done at the South end of Clarke Avenue. Some of the grassed area that is Clarke Avenue was covered with gravel in doing the road work.
 - Although the roadway is Village property it was decided to remove the gravel off the grassed area and put it on the road farther North.
- h. Community Hall Equipment:
 - It was reported by Mayor Wilson that some of the kitchen equipment is in need of repair.
 - It seems like a more cost effective method to replace the aging equipment with new than try to repair it. Mayor Wilson will look after this.
- i. Fire Extinguishers:
 - The question was raised as to the frequency and need of chemical replacement for the fire extinguishers. Administrator Becker will look into this and advise Council by the next meeting.
- j. Projected Financial Position-Fall Projects:
 - A review was made of the spreadsheet showing the Projected Actuals for the remainder of the year. An explanation was given by Mayor Wilson on the assumptions that were made in the formation of the report. It appears that we are close to the budget as planned.
 - A review was made and approved on the proposed year end work on the roads, culverts and ditches to control the water runoff from fall rains and spring thaw. The amount of work will be based on the funds available from 2016 budget.

6. NEXT MEETING:

- Next meeting October 11 at 7:00 p.m. at the Wilson guest cottage.

7. ADJOURN:

- Meeting adjourned at 9:00 p.m.

These minutes were prepared by Myron Becker, Administrator –September 11, 2016.

RESORT VILLAGE OF LUMSDEN BEACH

COUNCIL MEETING MINUTES

October 11, 2016 at 7:00 p.m.

Meeting took place at the Guest Cottage of Mayor Wilson

1. PRESENT:

- Mayor Wilson, Councillor Sebastian, Councillor Phillips and Administrator Myron Becker.

2. AGENDA:

Motion: Councillor Sebastian/Councillor Phillips to accept the agenda.

Carried

3. MINUTES:

Motion: Councillor Phillips/Councillor Sebastian to adopt the minutes from the September 6, 2016 Meeting as circulated.

Carried

4. BUSINESS ARISING FROM THE MINUTES:

a. O.C.P. Update:

- The O.C.P. remains under review and comment by the Government. There are still some changes required in our bylaw regarding the 1 in 500 year lake level. It is doubtful that the final adoption will be completed before the summer of 2017.

b. Regina Beach Lagoon Project Update:

- At the last meeting of the Sub-committee, it agreed in principle to a formula for the sharing of the capital funding.
- It has gone back to the various stake holders councils for approval. It is hoped that this will be accomplished before the municipal elections.
- RVLB Council plays a significant role in the formation of this agreement.
- RVLB Council supports the current principle of the agreement. An email vote will likely be necessary to approve the formula of the agreement when completed.

c. Fire Extinguishers:

- Administrator Becker advised Council that he has not completed his investigation into the replacement of the fire extinguisher chemical. He will advise them by email as soon as the information is becomes available.

d. Ditch/Culvert/Rock Update:

- The work accomplished to date was outlined. Most of the work as outlined at the last meeting has been completed.
- More culverts will be purchased for use on the drainage across the parking area at the beach. It is estimated that the cost will be approximately \$700.00. This work will be done next week, weather permitting.
- The area on the walking path where a large culvert under the railway track was removed, has been worked on to allow maintenance vehicles access to the walking path.
- The need for some sort of bridge on the walking path at the "Frog Pond" was discussed and if some sort of cost sharing can be reached with the R.M. of Lumsden and Buena Vista, it will be looked at next year.

- e. Tree Planting – Beach/Temple Park:
 - Councillor Phillips reported that new Cotton Wood trees have been planted on the beach between the existing trees. Wire mesh will be put around them to protect them from the beavers.
 - Temple Park is still under review. It is anticipated that Green Ash trees might be a suitable replacement for some of the trees in the Park.

5. NEW BUSINESS:

- a. Financial Statement:
 - The financial statement as of October 11, 2016 was reviewed and discussed.
 - b. 2017 Schedule of Fees – 2017 Base Tax:
 - A review was made of the schedule and the special assessment that has been in effect for the last two years will be removed. All other fees will remain the same for 2017. The schedule of Fees will be posted on our web site.
- Motion:** Councillor Sebastian/Councillor Phillips that the Schedule of Fees for 2017 be adopted as revised.

Carried

- c. Record Keeping – Hard Copy vs Computer:
 - An outline was given of what records are stored in hard copy (paper) and what is stored digitally (computer and flash drive), and where it is kept.
 - It was decided that a copy of the financial statement will be put with the minutes on a regular basis from now on.
 - It was suggested that when Council is available a tour of the record keeping files will be made. The hard copy files are stored in a filing cabinet in the RVLB store.
- d. Temple Park Bench:
 - The bench in question was put in Temple Park by Gerry Karst in memory of his first wife.
 - It is in need of repair. It was decided that RVLB will look after the repair if it is not too onerous. Mayor Wilson will contact the company in Regina as to what the cost could be.
- e. Signs:
 - A review was made of the current signage. The need for repaired, replacement and additional signage was discussed. Any new or replacement signage will be ordered from the current supplier.
- f. Recycling:
 - Discussion took place on the suggestion by beach residents that we look into a recycling bin for the future.
 - Mayor Wilson reported that Loraas has a 4 yard bin for recycling at a cost of \$90 per bin and \$40 for a pick-up.
 - It is possible that a recycling bin might reduce the amount of material going into the present garbage bins. In the long run it may result in a cost saving as the pick-up cost for the recycling bin is less than the garbage bin.
 - It was decided that we will try one recycle bin starting in May of next year. Rules for the usage of the bin will be outlined for beach residents at that time.
- g. Projected Year End Finances:
 - Mayor Wilson presented the statement of revenue and expenses to year end. An explanation was given of the assumptions used in the preparation of the statement.
 - It appears that we will be in a sound financial position going into the next fiscal year.
- h. Administrator Position:
 - Administrator Becker reported that he will be resigning as of December 31, 2016.
 - A list of possible candidates from the beach residents was discussed. It was decided that in the next few months they will be approached about interest in the position. If Council has any suggestions, they are to advise Mayor Wilson.

6. NEXT MEETING:

- Next meeting at the call of the chair in the month of April 2017.
- Any decisions required before then will be completed by email.

7. ADJOURN:

- Meeting adjourned at 8:30 p.m.

These minutes were prepared by Myron Becker, Administrator –October 13, 2016.