

RESORT VILLAGE OF LUMSDEN BEACH

COUNCIL MEETING MINUTES

May 1, 2018

Present: Mayor Wilson, Councillors Sebastian and Phillips, Administrator Young

1. Agenda: Motion Sebastian/Phillips to approve the agenda as presented. Carried
2. Adoption of Minutes of October 5, 2017 meeting: Motion to accept Phillips/Sebastian. Carried.

Note: The staff for the 2018 season are as follows:

Storekeeper – Eva MacNeill

Head Caretaker – Fred Buchanan

Caretakers – Zane Fuessel and Rylan Wagner

3. Email Decisions since October 5th, 2017 meeting
 - a. Shoreline Policy Revisions. Motion November 17, 2017 Sebastian/Phillips to accept Shoreline Policy Revisions (attached). Carried
 - b. Block Corner Survey. Motions January 25, 2018 Phillips/Sebastian
 - That Lumsden Beach not proceed at this time with trying to re-establish block corners.
 - That Council works with property owners, when necessary due to the receipt of Development Permits, to determine as best Council can where lot boundaries are using any reference points that are available.
 - That Council use the Official Community Plan requirement of property owners paying for survey work and/or geotechnical surveys should property owners and Council not agree where any particular property line is located or to determine if certain types of work should proceed.
 - That Council writes to our local MP and MLA to recommend there be assistance in determining block corners for urban municipalities with very small populations similar to the program currently in place that assists rural municipalities establishing section corners. Larger urban municipalities have their own engineering departments with their own surveyors are not in need of the same assistance.
 - That Council looks to requesting a quote from provincial survey companies to locate and mark block corners somewhere after 2018. CARRIED
 - c. Motion January 30, 2018 Sebastian/Phillips
That the 2017 audit, as prepared by Cogent Chartered Professional Accountants LLP, be received and adopted as per email vote conducted January 30, 2018. CARRIED

- d. Events Schedule – Motion Phillips/Sebastian the 2018 Events Schedule be approved with the addition of a Trash and Treasures Sale July 7 and a possible Pickle Ball Tournament – date to be decided. CARRIED
Action: Councillor Sebastian will determine the best date and format for this, not leaving it too late into the summer to maximize participation.
4. Business Arising from the last Minutes
- a. Quill Lakes flooding – No new developments. Council members will continue to watch for news releases, emails etc. and will share and monitor events.
 - b. Village Signage – Discussion took place about Entry to beach sign. Decision made to proceed with getting a quote for an improved quality sign, erected with 4X6 posts and installed closer to driving eye level. The wording will be limited to: Resort Village of Lumsden Beach, incorporated 1918 Celebrating 100 years. **Action: Mayor Wilson will get a quote and communicate findings with Council prior to next meeting if possible.**
 Discussion, but no decisions on additional location and wording for signs to limit parking at the beach, direct visitors to park at top of hill and signage to discourage day trippers. Along with this, Council discussed options for dealing with influx of non-residents on hot summer weekends.
Action: Council members will give this some thought and bring proposals to next meeting for decision.
Action: It was agreed that Mayor Wilson will contact Dep't of Highways to ask that an attachment reading NO SERVICES be added to the Lumsden Beach highway sign.
 - c. Safe Deposit Box – Mayor Wilson distributed a list of the contents for each Council member to have for reference.
 - d. Marvin's Boathouse – Councillor Phillips communicated to Neil Marvin the options council has decided are available to him. This will be followed up with a friendly letter, so the options are in writing, with a request that a decision be made sooner rather than later. In the interest of establishing a co-operative relationship, Council will also provide the Marvin's with contact information for the Road Dust control company, as Alice Marvin had asked the Administrator about this last year. **Action: Mayor Wilson will circulate a draft letter for the Marvins to Council members.**
 - e. Lagoon Update – Construction has begun.
5. New Business
- a. 2017 Audit Received by Council. All is in order.
 - b. Motion Wilson/Sebastian
 That Cogent Chartered Professional Accountants LLP be retained to conduct the 2018 Resort Village of Lumsden Beach Audit. CARRIED
 - c. Lagoon Fee Special Levy – Motion Sebastian/Phillips That the special assessment for the Sewage Lagoon be set at \$500/privately owned property. CARRIED.

- d. Cash Flow summary as of April 30th, 2018. Mayor Wilson reviewed the RVLB cash situation. All is in order.
- e. RVLB Budget – Motion Sebastian/Phillips that the 2018 Budget as presented be approved with a Mill Rate of 1.5. CARRIED
- f. Markwart Memorial chess table. This table outside the store requires rebuilding, excepting the chess board itself which can be reused. It was decided that RVLB will pick up this expense as the table is frequently used by beach youth.
- g. Water system future. Mayor Wilson has recruited 14 individuals (2 for each of 7 water lines) who will walk the lines with Wilson to become familiar with the system, for forward planning purposes.
- h. Nuisance Bylaw. Mayor Wilson tabled copies of a Bylaw to Provide for the Abatement of Nuisances. **Action: Council members are asked to review this bylaw for consideration at the next Council Meeting.**
- i. CAR Webinars. Administrator Young reported on her participation in Level 1 and Level 2 webinars held last fall by the provincial Civic Address Registry (CAR). The goal of the project is to register an address with directional information for every property in Saskatchewan for the purpose of emergency preparedness. LB is well placed to meet this objective, as we now have street names and numbers for all properties, as well as a current Village map. Further participation in the Level 3 webinar would not be particularly relevant as it is focused on how to register new addresses.

Meeting Adjourned.

RESORT VILLAGE OF LUMSDEN BEACH

COUNCIL MEETING MINUTES

June 2, 2018

Present: Mayor Wilson, Councillors Sebastian and Phillips, Administrator Young

1. Agenda: Motion Sebastian/Phillips to approve the agenda as modified. Carried
2. Adoption of Minutes of May 1, 2018 meeting: Motion to accept Phillips/Sebastian. Carried.
3. Business Arising
 - a) Village Signage. Council reviewed the draft copies of 3 small signs and suggested a minor adjustment to one. The larger entry sign will read "Lumsden Beach est 1918" and have a detachable banner reading "Celebrating 100 years in 2018". Prices quoted are within budget. It was agreed that we would like to add the 2005 Centennial pelican logo if we can locate a copy and if the company can make use of what we have. ACTION: Young will check with Don Waite, Chair of the Centennial Committee to see if he has a copy.
 - b) Beach Parking Lot Issues. Council agreed that we hope that new signage and website information discouraging "day trippers" will be sufficient to ameliorate most issues.
 - c) Marvin boathouse. No reply has been received to the letter that was sent. A reply was requested by June 15.
 - d) Nuisance Bylaw
Motion: Phillips/Sebastian
To repeal Bylaw 5 - 2013 Abatement of Nuisances. Carried
Motion: Sebastian/Phillips
To approve 1st reading of Bylaw 5 - 2018 Abatement of Nuisances as previously circulated with one correction: 2 d) remove the words "attached to it". Carried
Motion: Phillips/Sebastian
To approve 2nd reading of Bylaw 5 - 2018 Abatement of Nuisances as discussed. Carried
Motion: Sebastian/Phillips
To unanimously agree to proceed, at this same meeting, to 3rd reading of Bylaw 5 - 2018 Abatement of Nuisances. Carried Unanimously
Motion: Phillips/Sebastian
To approve 3rd and final reading of Bylaw 5 - 2018 Abatement of Nuisances. Carried
4. New Business
 - a. June 1 2018 Financial Statement Update. All is in order.
 - b. Draft annual meeting financial statement and agenda: Both were reviewed. Change item 5 to Regina Beach Sewage Lagoon Update. Add "beach storage lockers" to the agenda.

- c. Councillor Sebastian explained 4 development permits that have been received.
- d. Drainage System. This is working quite well, except for 2 trouble spots. First, silt and gravel is washing into Temple Park. Long term solution is a culvert under the road. For now this material will be plowed out of the way. Second, an additional length of culvert could be added to divert water away from the Barlow cottage.
- e. Beach trees. The ones planted last year by Councillor Phillips have died. He will replant.
- f. Beach play equipment Motion: Sebastian seconded Phillips to purchase a BlueImp brand Igloo climbing structure. Beach location of the structure to be decided. Carried
- g. Civic Address Registry. Young raised the point that some municipalities pass bylaws requiring everyone to place numbers on their homes. Council agreed that reminding residents to do so will suffice.

Next Meeting 8:30 AM June 30 in the Hall, prior to the Annual Ratepayers Meeting at 9 AM

RESORT VILLAGE OF LUMSDEN BEACH

COUNCIL MEETING MINUTES

June 30, 2018

Present: Mayor Wilson, Councillors Sebastian and Phillips, Administrator Young

1. Agenda: Motion Sebastian/Phillips to approve the agenda as modified. Carried
2. Adoption of Minutes of June 2, 2018 meeting: Motion to accept Phillips/Sebastian. Carried.
3. Business Arising
 - a) Signage. All signs have arrived and have been erected.
 - b) Marvin Boathouse. There has not been a reply to the letter sent. The Marvins were observed to be removing some tracks, etc. from around their boathouse area. Council will wait and see what transpires.
 - c) Play Equipment. This has been ordered with arrival expected mid-July. Discussion held around factors to consider with erection, e.g. space allowance, movability in the event of high water etc. Council will meet at the beach soon to decide a location.
4. New Business
 - a) Finances. Statement was reviewed. Chequing account balance is high but education tax is due soon. Fire protection cost will likely rise in the future. Some items are over budget and some are under budget with overall balance still projected.
 - b) Asset register. Government now requires all municipalities to have an asset management plan. Mayor Wilson will develop and circulate a draft plan.
 - c) Updates were provided on summer staff availability and hours.
5. Next Meeting July 24/18 7PM

RESORT VILLAGE OF LUMSDEN BEACH

COUNCIL MEETING MINUTES

July 24, 2018

Present: Mayor Wilson, Councillors Sebastian and Phillips, Administrator Young

1. Agenda: Motion Sebastian/Phillips to approve the agenda as modified. Carried
2. Adoption of Minutes of June 2, 2018 meeting: Motion to accept Phillips/Sebastian. Carried.
3. Business Arising
 - a) Marvin Boathouse. There has been no written response to the letter sent by Council from the Marvins. However a small structure has been placed on the platform. Decision made to leave this item as is for now.
 - b) Children's play equipment. Installation has almost been completed.
 - c) Mayor Wilson circulated the 1st draft of an asset management plan. Feedback needed on our draft from the province before adoption.
 - d) Annual ratepayer meeting feedback. Of the suggestions from the floor, council discussed the viability of installing a speedbump to slow traffic as it comes down the main hill. No final decision made.
4. New Business
 - a) Financial Update. One ratepayer is late with taxes but is in communication on this with payment expected soon. Bank balance strong but August lagoon payment will reduce the balance.
 - b) Lagoon. Work is on schedule. Aim is to have the work completed by end October. It appears that contingency budgeting won't be needed.
 - c) Fire Dep't funding update. Past funding has been based on flat rate for each municipality. With costs rising, agreement has been reached to move to proportional funding based on number of residences and businesses, rate still to be decided.
 - d) Meeting with LB Camp and Mayor Wilson and Councillor Phillips. No big issues arose. Camp board and staff were pleased that RVLB attended the meeting. A cultural difference between the Camp and RVLB was noted by the camp: that they are trying to attract more people to come and RVLB is trying to dissuade people from coming. Discussion took place about the possibility

of extending Martin Ave beyond the hilltop gardens to the camp to reduce traffic through the Village on changeover days.

e) Beach parking issues. The distribution of resident parking passes for dashboard display and volunteer tending at the yellow gate have been effective in reducing the number of vehicles parking at the beach. Council discussed further the sustainability of this strategy and further options, such as hiring a Commissionaire to ticket non-resident parkers. A few trees need cutting back to allow vehicles to pull in closer to the bank which will leave more room in the driving area.

f) Shoreline policy. This needs an additional item now that the decision has been made to allow boatlifts.

g) Dogs on the beach. More people are arriving from Regina Beach with dogs to allow them to swim, now that RB has banned dogs on the beach. This usually occurs in the morning before residents arrive. Council has decided that this is acceptable as long as dogs are otherwise leashed.

h) RM of Lumsden Update. The leafy spurge on the trail south of the bridge has been sprayed. Plans are in place for the 3 km entry road to be rebuilt in the near future.

i) Staff. Scheduling of summer staff has presented challenges, as they have competing activities and commitments, such as summer school, driver ed, etc. Our major projects of 2018 – the climbing structure, the new storage shed and the revised history book are now completed.

5. Next Meeting: Thursday, August 30 – 7 pm

RESORT VILLAGE OF LUMSDEN BEACH

COUNCIL MEETING MINUTES

August 30, 2018

Present: Mayor Wilson, Councillors Sebastian and Phillips, Administrator Young

1. Agenda: Motion Phillips/Sebastian to approve the agenda as modified. Carried
2. Adoption of Minutes of July 24, 2018 meeting: Motion to accept Sebastian/Phillips. Carried.
3. South Shore First Responders Presentation.

The President of this organization paid council a visit to explain the need for more volunteers willing to take training to become first responders in our area. The need for additional volunteers is especially great during weekday working hours. The course is 40 hrs over 2 weekends for people willing to abide by a confidentiality agreement and purchase the training manual for \$115. The most up to date AED equipment is available. Mayor Wilson explained the limited help any volunteer would be able to provide, given the seasonal nature of our village, and indicated that he will inform residents of the request.

4. Business Arising
 - a) Lagoon Update. No issues – everything is proceeding smoothly.
 - b) Fire-fighting Agreement. Council was presented with the draft agreement tabled at the Sept 17, 2018 meeting of the Fire Services Sub-Committee. Mayor Wilson drew Council's attention to Schedules A & B, which outline payment formulas and service charges during the transition to the new funding formula, which will come into effect in 2019. Council approved the draft plan, which Mayor Wilson will take back to the Inter-Municipal Utilities Committee (IMUC).
 - c) New Shoreline Policy. This contains an addition to the previous policy that allows boaters to place a lift in the water in front of their designated space and specifies boatlift storage rules. One minor wording change was agreed to: in Policy, paragraph 2, second line, the words "either Parcel A or B" shall be replaced with the words "Lumsden Beach". Motion Sebastian/Phillips to adopt the amended shoreline policy. Carried.
5. New Business
 - a) Financial Statement Review. Council reviewed the presented Cash Flow statement and Year End Projected actuals. All is in order.
 - b) SAMA Maintenance List. The annual list was submitted to SAMA by the August 15 deadline with 3 properties identified that had submitted Building Permits.

- c) PARCS Convention. Mayor Wilson will attend this annual gathering, held each year in Saskatoon. RVLB will cover the \$135 registration fee.
- d) Water Wagon. The donated 185 gallon tank has been mounted on the repaired wagon and has been used already to flush culverts. One problem needing solution is the lengthy time it takes to fill the tank. This wagon will also be handy should the need arise to fight a small fire.
- e) Need for policy re: Facility use/rental. As most users are residents and the occasional user from outside the beach tends to make a donation, it was decided that no rental charge policy is required at this time.
- f) Lumsden Beach Camp new road. As a follow-up to the last joint meeting, Mayor Wilson was able to tour the proposed new route with camp staff/board personnel. They emphasized the work needed on their end to make this a reality: building an access route from the camp site up to the proposed new drop-off area and gaining approval from the Camp Board as well as the larger United Church administration. Not certain if this could be accomplished before next season begins.

6. Next Meeting: Tuesday October 2nd 1:30 pm at Mayor Wilson's cottage.

RESORT VILLAGE OF LUMSDEN BEACH

COUNCIL MEETING MINUTES

October 2, 2018

Present: Mayor Wilson, Councillors Sebastian

Regrets: Councillor Phillips, Administrator Young

1. Agenda: Motion Sebastian/Wilson to approve the agenda. Carried
2. Adoption of Minutes of August 30, 2018 meeting: Motion to accept. Sebastian/Wilson. Carried.
3. Business Arising
 - d) New Lagoon Update. At the last community meeting all were informed that the project was close to being on schedule and that the Sask Power issue had been resolved. Approximately half of the \$1.6M contingency has been spent, which is of concern.
 - e) Fire Department Funding Update: The IMUC sub committee proposal has been approved by Buena Vista and Lumsden Beach Councils, but was not approved by the Regina Beach Council. There is a lack of understanding re the funding formula. Further correspondence and meetings to follow.
4. New Business
 - g) Financial Statement Review. Council reviewed the presented Cash Flow statement and Year End Projection. The year-end picture is tight but manageable.
 - h) IMUC Meeting Report. Sebastian and Wilson attended the meeting hosted at Lumsden Beach. Lagoon and fire department reports provided earlier in this meeting.
 - i) Asset Management Report: Wilson reported on having submitted the revised report and is waiting for provincial response.
 - j) Year End Reports. The 2018 Events financial statement and the Waste Disposal financial statement were circulated and reviewed.
 - k) 2019 Fee Schedule. Discussion took place on the current Fee Schedule. It was agreed to add the Hauling Fee of \$20, but to not add a fee for producing tax certificates when a property is sold. All other fees to remain as is. Wilson to circulate the revised schedule and to have it posted on the web page.
 - l) Smoking, Drinking Regulations in Public Spaces. Discussion was held re the possible affect of Cannabis smoking at Lumsden Beach. Currently there are no bylaws or policy re smoking or drinking in public places (e.g. Community Hall, Recreational facilities, public beach). Currently at Lumsden Beach there is an 'understanding' that people do not indulge inside

- the Hall or Store not at outdoor events held on municipal property (Canada Day, Pork on a Bun, etc). Will there be the same understanding re marijuana? Wilson to investigate whether other similar municipalities have bylaws or policies. Council to monitor the situation and determine if anything in writing is needed.
- m) LBC Response to Annexation, Conservancy, Road Construction: To date there is no apparent willingness to move forward on any of these issues.
 - n) Block Surveys. Sebastian to determine if there would be value in tendering Saskatchewan survey companies to find what a cost might be to re-establish Lumsden Beach block corners.
 - o) Tree Planting. Phillips has replanted new trees on the beach hoping to eventually be able to replace the existing poplars when they reach their life expectancy.
5. Next Meeting: Emails to be used to maintain correspondence and any necessary decisions during the winter months. Next in person meeting to be late April or early May.